



# Entry 1 School Information and Cover Page

Created: 06/26/2018 • Last updated: 07/26/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** NEW VISIONS CHS FOR HUMANITIES II (REGENTS)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 7

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	455 Southern Boulevard Bronx, NY 10455	718-665-5380	718-665-5383	<a href="mailto:hum2@charter.newvisions.org">hum2@charter.newvisions.org</a>

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Kezena Brown
Title	Director of School Operations
Emergency Phone Number (###-###-####)	646-771-0214

**e. SCHOOL WEB ADDRESS (URL)** <http://www.newvisions.org/humanities2>

**f. DATE OF INITIAL CHARTER** 09/2011

**g. DATE FIRST OPENED FOR INSTRUCTION** 08/2012

# **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

## MISSION STATEMENT

HUM II is part of the New Visions charter school network. New Visions charter schools provide all students, regardless of their previous academic history, the highest quality education in an atmosphere of respect, responsibility, and rigor. New Visions schools ensure that graduates have the skills and content knowledge necessary to succeed in post-secondary choices by engaging students, teachers, and administrators in learning experiences that allow risk-taking, embrace multiple attempts at learning, cultivate students' imaginative and creative abilities, and celebrate achievement. Through an intensive study of English, history and art concepts, students learn how to generate research questions, develop the skills necessary to answer those questions, create products that demonstrate understanding, and defend their knowledge publicly.

The objective is to create a school of the highest academic standards that prepares and supports students to graduate ready for college, career, and a 21st century economy. We want our students to be challenged and will shift the dynamics from one where students receive information to one where they find solutions to problems using their imagination coupled with their mastery of content and skills. We will use a curriculum that is aligned to the New York State Learning Standards and is constantly informed by student performance data.

# **h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1

System of Assessment and Continuous Assessment of Data: The New Visions instructional framework includes the regular and coordinated use of diagnostic and formative assessments to understand the content and skills students have mastered and where they struggle. Assessment begins during the summer Bridge to High School Program, during which students take the Performance Series reading diagnostic to determine their baseline performance levels. Students originally took the ACT set of exams to measure progress throughout High School (9th grade EXPLORE, 10th grade PLAN, 11th-12th grade ACT). ACT has replaced the EXPLORE and PLAN exams with the Aspire assessments. In addition, all schools administer a full-length mock Regents

	<p>exam during the trimester preceding the first administration to a cohort using the New Visions Mock Regents tools. The mock Regents adds an additional diagnostic that allow schools to better support student success on these high school exit exams.</p>
Variable 2	<p>Aligned Goal Setting focused on student need: Starting with strong student diagnostics in reading, comprehension, writing, and readiness for algebra, administrators are able to accurately determine student need. This allows teachers to establish specific targets for students, for administrators to establish measurable goals for teachers, and for administrators to provide professional development to those teachers to ensure that they are supported in meeting their goals. Finally, administrators are able to “roll the student and teacher goals up” in order to establish and make public the administrative and organizational goals for the year.</p>
Variable 3	<p>Team Teaching – General Education, Special Education and English Language Learner Specialists: Once student histories have been analyzed, baselines established, and goals set, teachers work together on teams to address the needs of the students and support on-going learning during class time. While all teachers have the opportunity to team teach over the course of the year, special education and English language acquisition staff are programmed to regularly team teach with content area teachers breaking down student teacher ratios to approximately 12 to 1 for those sections.</p>
Variable 4	<p>Extended day and Saturday Classes: Assessment information is used to place students in academic support programs, enrichment or remedial, during the day, during the extended day session, and during the Saturday sessions. In these classes, teachers use the data from the assessments to tailor instruction to address the student’s individual areas of growth.</p>
Variable 5	<p>Additional Math and Reading Specialists on staff: Students, based on the results of their diagnostics are scheduled for additional support and/or enrichment with full-time additional faculty whose expertise is in math and literacy development. Based on their performance on the diagnostics, students are programmed for a tiered set of intervention programs based on their Lexile levels.</p>
Variable 6	<p>Challenge-Based Curriculum aligned to New York State Learning Standards and Anchor Projects: A challenge-based approach (CBL) is utilized to engage students in learning and foster the use of imaginative capacities for problem-solving. In a typical challenge-based unit, students work with a finite set of resources that focus on a particular topic; ask questions that do not have pre-determined answers; construct an answer supported by evidence; construct a product (position paper, PowerPoint, newscast, video blog);</p>

	<p>present their product, and defend their position publicly. Thus the classroom dynamic is shifted from one where students passively receive information to one where students must act in order to meet a challenge or solve a problem. Anchor projects, in which students apply the content and skills they have learned to a new situation, are embedded within challenge-based units across the curriculum. These units are subject specific, and occur at minimum in one unit of every core class, per year.</p>
Variable 7	<p>Writing: Writing development is an integral component of the model. To further students' writing development, the principals of each of the network charter schools agreed to begin utilizing standardized, on-demand writing tasks aligned to coursework, embedded throughout the curriculum and administered at scheduled points in a student's four year progression. A common rubric, administration guidelines, and scoring protocols ensure that student performance may be analyzed at the network level, and that these assessments may be used to guide network professional development for teachers on writing instruction. By asking for on-demand writing instead of polished pieces of writing that have gone through multiple revisions with teacher support, we will gain a more accurate picture of student writing abilities and the network will be able to plan supports and organize professional development to meet the needs of students across schools.</p>
Variable 8	<p>Remediation and Acceleration: Students participate in a continuum of experiences across four years with a focus initially on support and acceleration and later on advanced academic coursework, career preparatory experiences, and community engagement.</p>
Variable 9	<p>Capacities for Imaginative Thinking: schools collaborate with Lincoln Center Education to provide a baseline set of arts experiences for all students. Principals may choose to use Lincoln Center's Capacities for work in academic areas and/or to focus on engaging with the Capacities through a work of art exploration. The Capacities framework allows students and teachers to practice and master habits of learning including noticing deeply, questioning, making connections, reflecting/assessing, creating meaning, embodying, identifying patterns, exhibiting empathy, taking action and living with ambiguity.</p>
Variable 10	<p>Adult Inquiry: Teachers participate in a formal inquiry process through Cohort Inquiry Teams. The purpose of this work is to systematically study the connection between the selected pedagogical strategies teachers are employing and actual student outcomes, allowing teachers to make necessary modifications to curriculum and pedagogy in real time. Across the network, school leadership and representatives come together four times a year as part of a Network Inquiry</p>

	Team to work together on common problems of practice.
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**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 482

**j. GRADES SERVED IN SCHOOL YEAR 2017-18**

Check all that apply

Grades Served	9, 10, 11, 12
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** Yes

**k2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	New Visions for Public Schools
PHYSICAL STREET ADDRESS	205 East 42nd Street -Floor 4
CITY	New York
STATE	NY
ZIP CODE	10017
EMAIL ADDRESS	<a href="mailto:mmarcus@newvisions.org">mmarcus@newvisions.org</a>

**l1. FACILITIES**

Does the school maintain or operate multiple sites?

	No, just one site.
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## 12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	455 Southern Boulevard Bronx, NY 10455	718-665-5380	NYC CSD 7	9-12	N/A	N/A
Site 2						
Site 3						

### 12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Melisha Jackman	718-665-5380	347-661-1738	<a href="mailto:mjackman21@charter.newvisions.org">mjackman21@charter.newvisions.org</a>
Operational Leader	Kezena Brown	718-665-5380		<a href="mailto:kbrowntorres13@charter.newvisions.org">kbrowntorres13@charter.newvisions.org</a>
Compliance Contact	Matt Gill	212-645-5110	646-486-8118	<a href="mailto:mgill@newvisions.org">mgill@newvisions.org</a>
Complaint Contact	Matt Gill	212-645-5110	646-486-8118	<a href="mailto:mgill@newvisions.org">mgill@newvisions.org</a>
DASA Coordinator	Michelle Bey	718-665-5380		<a href="mailto:mbey16@charter.newvisions.org">mbey16@charter.newvisions.org</a>

**m1. Are any sites in co-located space? If yes, please proceed to the next question.** Yes

**m2. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	No plans to leave current co-location space	No		No		Yes
Site 2						
Site 3						

**n1. Were there any revisions to the school’s charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).** No

**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.** Matt Gill, Director of Charter Operations, Melissa Marcus, Senior Program Officer, Charter

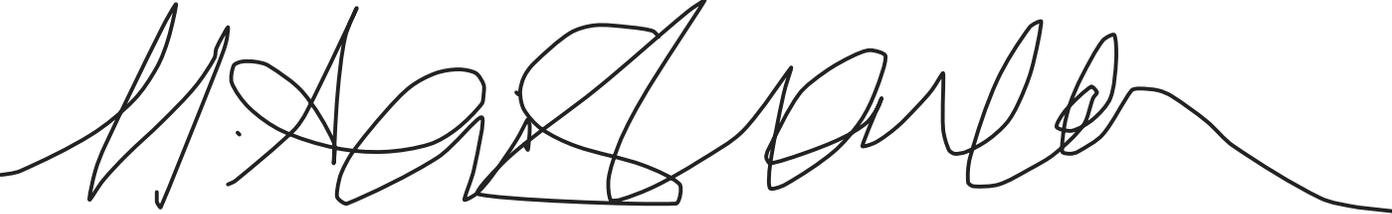
**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, featuring a series of overlapping loops and a long horizontal stroke at the end.

**Date** 2018/07/26

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 06/27/2018

## NEW VISIONS CHS FOR HUMANITIES II (REGENTS)

**1. CHARTER AUTHORIZER (As of June 30th, 2018)** REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000071081&year=2017&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&naep=1&cohort=1&regents=1&nyseslat=1&secondELA=1&secondMATH=1&unweighted=1&gradrate=1>



# Entry 3 Progress Toward Goals

Created: 07/31/2018 • Last updated: 10/23/2018

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents-authorized and NYCDOE-authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	90% of students in the 2014 cohort will attain a score of 65% or above on the Regents ELA exam by the end of four years.	Performance/score on Regents Exams	Not Met	HUM II continues to reinforce a schoolwide focus on Literacy. All 9th grade students will continue to have English Language Arts and a Literary Genres class. In 9th and 10th grade students are tested for their Lexile level in reading with Performance Series. Based on that level the students are programmed in one of the three intervention programs offered: Read 180, Wilson, and Wilson Just Words. Based upon the last several years’ learning, we have revised our criterion for intervention. We

				<p>have connected this goal to a larger school wide goal on academic writing and are implementing professional development and support connected to building students' ability to write across the disciplines with increased text complexity.</p>
<p>Academic Goal 2</p>	<p>90% of students in the 2014 cohort will attain a score of 65% or above on a Regents mathematics exam by the end of four years.</p>	<p>Performance/score on Regents Exams</p>	<p>Not Met</p>	<p>HUM II will continue to implement NV curriculum in order to drive instruction toward these goals. This year the approach has shifted to coach teachers on using formative assessment data to determine next steps as well as using open constructed responses to have targeted reteaching strategies. In addition, the math department had an excellent school visit where they have had an opportunity to see another school with effective math instruction and turnkey these strategies to HUM II. We have added two additional math interventions that teachers will use regularly to have more strategic instruction in addition to our efforts for Math 180; these products are GIZMOS and IXL. Teachers use both of these platforms to diagnose</p>

				specific content gaps and implement them in unit and formative assessment design. Lastly, the network is utilizing an instructional coach to provide direct content support to the team.
Academic Goal 3	90% of students in the 2014 cohort will attain a score of 65% or above on a Regents science exam by the end of four years.	Performance/score on Regents Exams	Not Met	This year the science team continues to have a literacy focus, but in addition, there has been a focus on utilizing formative assessment to drive instruction. One of the challenges in this area HUM II has faces has been the recruitment of high quality staff. Our approach has been to provide targeted support with increased coaching, professional development opportunities, and excellent school visits to ground the professional learning of the department. To support students in meeting this goal, there have been opportunities for Regents prep classes, after school, and Saturday prep classes.
				HUM II attendance, cohort and leadership teams supported this gain by supporting student sub groups that have less than 90% attendance and will provide targeted and tiered interventions to

<p>Academic Goal 4</p>	<p>The average daily attendance of students will meet or exceed 90%.</p>	<p>Average daily attendance rate</p>	<p>Not Met</p>	<p>increase the average daily attendance rate of students last year. This year's efforts have been to develop an Upper House and Lower House Attendance structure in collaboration with the school counselors. There has been additional training and support to ensure accountability for next steps following meetings. Lastly, this is an area the network is providing support through continuous improvement this year and attached to a network inquiry team to increase the staff's capacity to increase attendance and accountability for student and staff members.</p>
	<p>90% of students</p>			<p>There was an increase in retention rate by BEDS day compared to last year. HUM II has had shifts in leadership for the past two years; knowing this, a strategy to engage existing families was made during the Month of July and August. HUM II hosted a "Taco Tuesday &amp; Thursday" event to engage with current and prospective HUM II families. We also had a back to school carnival that brought</p>

Academic Goal 5	enrolled in the 2017-2018 academic year will return for the 2018-2019 academic year.	Number of students enrolled as of BEDS Day 2017 compared to BEDS Day 2018	Not Met	out additional parents and families. In efforts to retain existing families, we also made calls the first week of school for any student that did not show up the first two days to invite them to the school. Throughout this year these efforts will be reinforced by having consistent communication with parents, events that create a connection between parents and families, and academic intervention and support to connect families' needs with the school.
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

**2. Do we have more academic goals to add?** No

**3. Do we have more academic goals to add?** No

**4. ORGANIZATIONAL GOALS**

**2017-18 Progress Toward Attainment of Organizational Goals**

Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts
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				School Will Take
Org Goal 1	90% of teachers on staff in the 2017-2018 school year rated as effective or highly effective will return for the 2018-2019 academic year.	Cumulative review of informal and formal evaluations.	Not Met	<p>Given the leadership transitions of the past two years, the progress made in this area is significant. During this transition, the principal met with the staff members and established a two-way dialogue prior to the start of the next year to collaborate with teachers. HUM II will continue to incentivize retention through the development of professional learning opportunities and reward certified teachers for their longevity at our school. After their third year at HUM II, teachers will travel to any of the ASCD conferences nationwide, with the caveat that they will turnkey new learning to their department team. Beyond the third teaching year, teacher development for certified teachers will include attending national and regional conferences aligned to their area.</p> <p>In addition to conferences, teachers have</p>

				<p>begun to develop a teacher leadership pathway at HUM II. A core goal is the establishment of a group of teacher facilitators to run department and cohort inquiry meetings. Roles have been created this year within the school to develop teacher leadership opportunities for coaching, scheduling and assessment.</p>
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				

**5. Do you have more organizational goals to add?** No

**6. FINANCIAL GOALS**

## 2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Maintain strong internal controls in regards to finance and compliance management that meet Government Auditing Standards as reviewed annually by an independent auditing firm.	Independent auditor review of internal controls over financial reporting and compliance in accordance with Government Audit Standards.	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Last updated: 08/01/2018

## NEW VISIONS CHS FOR HUMANITIES II (REGENTS)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	7481385
Line 2: Year End FTE student enrollment	482
Line 3: Divide Line 1 by Line 2	15522

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	573051
Line 2: Management and General Cost (Column)	581613
Line 3: Sum of Line 1 and Line 2	1154664
Line 5: Divide Line 3 by the Year End FTE student enrollment	2396

**Thank you.**

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

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FINANCIAL STATEMENTS

JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2017)

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Trustees  
New Visions Charter High School for the Humanities II

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of New Visions Charter High School for the Humanities II (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

An Independent Member of Baker Tilly International

## ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of New Visions Charter High School for the Humanities II as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Report on Summarized Comparative Information***

We have previously audited New Visions Charter High School for the Humanities II's 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 16, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2018 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

**MBAF CPAs, LLC**

New York, NY  
October 15, 2018

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2017)

<b>ASSETS</b>	<b>2018</b>	<b>2017</b>
Cash	\$ 4,656,978	\$ 3,371,880
Cash - restricted	75,489	75,282
Grants receivable	462,222	440,107
Prepaid expenses and other assets	5,774	-
Property and equipment, net	4,538	35,085
	<b>\$ 5,205,001</b>	<b>\$ 3,922,354</b>
<b>LIABILITIES AND NET ASSETS</b>		
LIABILITIES		
Accounts payable and accrued expenses	\$ 110,741	\$ 144,505
Accrued salaries and other payroll related expenses	240,674	172,018
Due to NYC Department of Education	24,897	64,194
Due to related entities	184,073	159,111
	560,385	539,828
NET ASSETS		
Unrestricted	4,644,616	3,382,526
	<b>\$ 5,205,001</b>	<b>\$ 3,922,354</b>

The accompanying notes are an integral part of these financial statements.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	<b>2018</b>	<b>2017</b>
OPERATING REVENUE		
State and local per pupil operating revenue	\$ 8,396,691	\$ 8,093,362
Government grants and contracts	<u>670,656</u>	<u>612,471</u>
	<u>9,067,347</u>	<u>8,705,833</u>
EXPENSES		
Program services	7,040,305	6,432,577
Management and general	<u>796,830</u>	<u>835,601</u>
	<u>7,837,135</u>	<u>7,268,178</u>
SUPPORT AND OTHER INCOME		
Contributions and other income	25,129	18,258
Interest income	<u>6,749</u>	<u>212</u>
	<u>31,878</u>	<u>18,470</u>
CHANGE IN NET ASSETS	1,262,090	1,456,125
NET ASSETS - BEGINNING OF YEAR	<u>3,382,526</u>	<u>1,926,401</u>
NET ASSETS - END OF YEAR	<u><b>\$ 4,644,616</b></u>	<u><b>\$ 3,382,526</b></u>

The accompanying notes are an integral part of these financial statements.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	No. of Positions	Program Services			Supporting Services	2018	2017
		Regular Education	Special Education	Total	Management and General		
Personnel service costs							
Administrative staff personnel	19	\$ 667,649	\$ 149,233	\$ 816,882	\$ 593,330	\$ 1,410,212	\$ 1,406,121
Instructional personnel	51	2,231,879	1,132,808	3,364,687	-	3,364,687	2,959,395
Total salaries and staff	70	2,899,528	1,282,041	4,181,569	593,330	4,774,899	4,365,516
Fringe benefits and payroll taxes		495,343	225,034	720,377	108,096	828,473	768,734
Retirement		132,817	58,726	191,543	27,178	218,721	257,700
Management company fee		560,476	148,157	708,633	16,755	725,388	696,467
Legal services		3,268	864	4,132	98	4,230	24,202
Accounting and audit services		-	-	-	23,269	23,269	20,028
Other purchases of professional and consulting services		223,604	64,712	288,316	1,700	290,016	261,957
Repairs and maintenance		7,758	1,811	9,569	130	9,699	15,400
Insurance		39,674	9,960	49,634	961	50,595	47,065
Utilities		37,082	10,655	47,737	3,729	51,466	73,849
Instructional supplies and materials		69,881	14,923	84,804	-	84,804	72,852
Equipment and furnishings		17,759	3,830	21,589	577	22,166	13,760
Staff development		23,689	26,694	50,383	5,457	55,840	53,834
Marketing and recruitment		5,897	1,193	7,090	73	7,163	8,795
Technology		155,614	35,954	191,568	2,814	194,382	177,786
Food service		56,543	13,003	69,546	4,184	73,730	59,349
Student services		222,066	46,280	268,346	-	268,346	192,037
Office expense		88,760	21,487	110,247	7,684	117,931	99,537
Depreciation		23,602	6,239	29,841	706	30,547	53,228
Other		4,332	1,049	5,381	89	5,470	6,082
		<b>\$ 5,067,693</b>	<b>\$ 1,972,612</b>	<b>\$ 7,040,305</b>	<b>\$ 796,830</b>	<b>\$ 7,837,135</b>	<b>\$ 7,268,178</b>

The accompanying notes are an integral part of these financial statements.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED JUNE 30, 2018  
 (WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	2018	2017
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from operating revenue	\$ 9,005,935	\$ 8,593,070
Other cash received	31,878	18,470
Cash paid to employees and suppliers	<u>(7,752,508)</u>	<u>(7,124,327)</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>1,285,305</b>	<b>1,487,213</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of property and equipment	<u>-</u>	<u>(7,889)</u>
<b>NET INCREASE IN CASH</b>	<b>1,285,305</b>	<b>1,479,324</b>
<b>CASH AND CASH - RESTRICTED - BEGINNING OF YEAR</b>	<b><u>3,447,162</u></b>	<b><u>1,967,838</u></b>
<b>CASH AND CASH - RESTRICTED - END OF YEAR</b>	<b><u>\$ 4,732,467</u></b>	<b><u>\$ 3,447,162</u></b>
 <b>Reconciliation of change in net assets to net cash provided by operating activities:</b>		
Change in net assets	\$ 1,262,090	\$ 1,456,125
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	30,547	53,228
Changes in operating assets and liabilities:		
Grants receivable	(22,115)	(149,229)
Prepaid expenses and other assets	(5,774)	14,384
Accounts payable and accrued expenses	(33,764)	27,586
Accrued salaries and other payroll related expenses	68,656	18,917
Due to NYC Department of Education	(39,297)	36,466
Due to related entities	<u>24,962</u>	<u>29,736</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b><u>\$ 1,285,305</u></b>	<b><u>\$ 1,487,213</u></b>
 <b>SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:</b>		
<b>Cash and cash - restricted consist of:</b>		
Cash	\$ 4,656,978	\$ 3,371,880
Cash - restricted	<u>75,489</u>	<u>75,282</u>
	<b><u>\$ 4,732,467</u></b>	<b><u>\$ 3,447,162</u></b>

The accompanying notes are an integral part of these financial statements.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II

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NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2018

### 1. NATURE OF THE ORGANIZATION

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New Visions Charter High School for the Humanities II (the "School") is a New York State, not-for-profit educational corporation that was incorporated on March 6, 2012 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School, led by the Board of Trustees, received a charter from the Board of Regents of The University of the State of New York (the "Board of Regents") to operate a charter school in the State of New York pursuant to certain terms and conditions set forth in its approved Charter Application and Charter Agreement dated September 13, 2011. The School endeavors to extend equally to all students, regardless of their previous academic history, the highest quality education in an atmosphere of respect, responsibility, and safety. The School's charter was renewed for an additional three years, expiring in June 2020.

The School is exempt from Federal income tax under section 501(a) of the Internal Revenue Code ("IRC") as an organization described in Section 501(c)(3) of the IRC and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii) of the IRC.

In fiscal year 2018, the School operated classes for students in ninth, tenth, eleventh and twelfth grades.

The School shares space with a New York City public school and is not responsible for rent, utilities, custodial services, maintenance, and school safety. Square footage totaling 13,890 feet is allocated to the School.

The New York City Department of Education ("NYCDOE") provides free lunches and transportation directly to a majority of the School's students.

### 2. SIGNIFICANT ACCOUNTING POLICIES

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#### Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The classification of the School's net assets and its support, revenues and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the three classes of net assets, permanently restricted, temporarily restricted, and unrestricted, be displayed in a statement of financial position and that the amounts of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Permanently Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the School.

Temporarily Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School are limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the School pursuant to those stipulations. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities.

Unrestricted – The part of net assets that is neither permanently nor temporarily restricted by donor-imposed stipulations.

The School has no temporarily or permanently restricted net assets as of June 30, 2018.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2018

**2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Cash – Restricted**

Included in cash - restricted is an escrow account of \$75,489 and \$75,282 at June 30, 2018 and 2017, respectively, which is held aside for contingency purposes as required by the Board of Regents.

**Grants Receivable**

Grants receivable represent federal and state entitlements and grants. Grants receivable are expected to be collected within one year, are recorded at net realizable value, and amounted to \$462,222 and \$440,107 at June 30, 2018 and 2017, respectively. The School has determined that no allowance for uncollectible accounts was necessary at June 30, 2018 and 2017. Such estimate is based on management's assessments of the creditworthiness of its grantors, the aged basis of its receivables, as well as current economic conditions and historical information.

**Revenue Recognition**

Revenue is recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Contributions of assets other than cash are recorded at their estimated fair value.

Revenue from state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and certain state and local funds are recorded when expenditures are incurred and billable to the government agencies.

The School receives a substantial portion of its support and revenue from the NYCDOE. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

**Net Assets**

Unrestricted net assets consist of revenues derived from government agencies, public contributions and other revenues for youth education. These net assets account for resources over which the Board of Trustees has discretionary control to use in carrying on the operations of the School.

**Premises Provided by Government Authorities**

The School does not record any in-kind contributions and related costs with respect to dedicated and shared space provided to it by the NYCDOE as the premises are temporary in nature, is excess shared space whereby a fair value cannot be determined, and is industry practice.

**Property and Equipment**

Purchased property and equipment are recorded at cost. Property and equipment acquired with certain government funding are recorded as expenses pursuant to the terms of the contract in which ownership of such property and equipment is retained by the funding source. Maintenance and repairs are expensed as they occur. The School has established a \$3,000 threshold above which assets are evaluated to be capitalized. The School expenses leasehold improvements because it has no lease and is uncertain that the space will be available beyond the close of the current fiscal year. Removable equipment that can be transferred to new space, if necessary, is capitalized. Depreciation is provided on the straight line method over the estimated useful lives as follows:

Furniture and office equipment	3 years
Computer equipment	3 years

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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### **Impairment**

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2018 and 2017.

### **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of the proportionate share of instructional and management and general expenses. Management and general expense includes those expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the School.

### **Estimates**

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### **Subsequent Events**

The School has evaluated events through October 15, 2018, which is the date the financial statements were available to be issued.

### **Comparative Financial Information**

The June 30, 2018 financial statements include certain prior year summarized comparative information in total but not by net asset class. In addition, only certain of the notes to the financial statements for June 30, 2017 are presented. As a result, the June 30, 2017 comparative information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such June 30, 2017 information should be read in conjunction with the School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

### **Income Taxes**

The School follows the accounting standards for uncertainty in income taxes. The standards prescribes a minimum recognition threshold and measurement methodology that a tax position taken or expected to be taken in a tax return is required to meet before being recognized in the financial statements. It also provides guidance for derecognition, classification, interest and penalties, disclosure and transition.

The School files informational returns in the Federal jurisdiction. With few exceptions, the School is no longer subject to Federal income tax examinations for fiscal years before 2015.

The School believes that it has appropriate support for the positions taken on its tax returns. Nonetheless, the amounts ultimately paid, if any, upon resolution of the issues raised by the taxing authorities may differ materially from the amounts accrued for each year. Management believes that its nonprofit status would be sustained upon examination.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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### Income Taxes (continued)

Should there be interest on underpayments of income tax, the School would classify it as "Interest Expense." The School would classify penalties in connection with underpayments of income tax as "Other Expense."

### Adoption of Accounting Pronouncement

In fiscal year 2018, the School adopted the accounting standards update which amends the cash flow statement presentation of restricted cash. The update requires amounts generally described as restricted cash and restricted cash equivalents be included with cash and cash equivalents when reconciling the beginning-of-year and end-of-year total amounts shown on the statement of cash flows. The School adopted the update retrospectively for fiscal year 2017. The adoption of this update had no effect on the School's change in net assets or cash flows.

### Recent Accounting Pronouncements

In May 2014, the Financial Accounting Standards Board ("FASB") issued an accounting standards update which affects the revenue recognition of entities that enter into either (1) certain contracts to transfer goods or services to customers or (2) certain contracts for the transfer of nonfinancial assets. The update indicates an entity should recognize revenue in an amount that reflects the consideration the entity expects to be entitled to in exchange for the goods or services transferred by the entity. The update is to be applied to the beginning of the year of implementation or retrospectively and is effective for annual periods beginning after December 15, 2018 and in interim periods in annual periods beginning after December 15, 2019. Early application is permitted but no earlier than annual reporting periods beginning after December 31, 2016. The School is currently evaluating the effect the update will have on its financial statements.

In February 2016, the FASB issued an accounting standards update which amends existing lease guidance. The update requires lessees to recognize a right-of-use asset and related lease liability for many operating leases now currently off-balance sheet under current U.S. GAAP. Accounting by lessors remains largely unchanged from current U.S. GAAP. The update is effective using a modified retrospective approach for fiscal years beginning after December 15, 2019, and for interim periods within fiscal years beginning after December 15, 2020, with early application permitted. The School is currently evaluating the effect the update will have on its financial statements.

In August 2016, the FASB issued an accounting standards update which aims to improve information provided to creditors, donors, grantors, and others while also reducing complexity and costs. The update is the first phase of a project regarding not-for-profits which aims to improve and simplify net asset classification requirements and improve the information presented and disclosed in financial statements about liquidity, cash flows, and financial performance. The update is effective retrospectively for financial statements issued for fiscal years beginning after December 15, 2017, and interim periods within fiscal years beginning after December 15, 2018, with earlier application permitted. The School is currently evaluating the effect the update will have on its financial statements.

## 3. RELATED PARTY TRANSACTIONS

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New Visions for Public Schools ("New Visions") is a not-for-profit organization dedicated to supporting public schools and helping start and manage charter schools. Pursuant to the terms of the Educational Services Agreement dated July 1, 2012, New Visions provides educational management, operational, and fundraising services to the School. As compensation to New Visions for these services rendered, the School pays 8% of its gross revenues. Gross revenue is defined as all such funding provided by the State, Federal, and local governments, but excludes any private grants.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### 3. RELATED PARTY TRANSACTIONS (CONTINUED)

The balance due to New Visions from the School at June 30, 2018 and 2017 amounted to \$181,057 and \$159,111, respectively, which is comprised of management fees. Total management fees incurred by the School amounted to \$725,388 and \$696,467 for the years ended June 30, 2018 and 2017, respectively.

For operational efficiency and purchasing power, the School also shares expenses with other charter schools related by common management. At June 30, 2018, the balance due to other charter schools was \$3,016 and there was no balance due from other charter schools. At June 30, 2017, there was no balance due to or from the other charter schools.

#### 4. PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30,:

	<u>2018</u>	<u>2017</u>
Furniture and office equipment	\$ 26,132	\$ 26,132
Computer equipment	<u>227,528</u>	<u>227,528</u>
	253,660	253,660
Less: accumulated depreciation	<u>(249,122)</u>	<u>(218,575)</u>
	<b><u>\$ 4,538</u></b>	<b><u>\$ 35,085</u></b>

Depreciation expense amounted to \$30,547 and \$53,228 for the years ended June 30, 2018 and 2017, respectively.

#### 5. GRANTS RECEIVABLE

Grants receivable consists of federal and state entitlements and grants. The School expects to collect these receivables within one year. Grants receivable consist of the following as of June 30,:

	<u>2018</u>	<u>2017</u>
Mount Vernon Per Pupil	\$ 17,794	\$ 34,588
E-Rate Reimbursement	26,121	64,346
Title I	175,425	122,687
Title II	51,771	4,979
NYS Additional Funding	171,943	197,145
Other	<u>19,168</u>	<u>16,362</u>
	<b><u>\$ 462,222</u></b>	<b><u>\$ 440,107</u></b>

#### 6. PENSION PLAN

The School has adopted the New Visions for Public Schools' pension plan (the "Plan") which is qualified under Internal Revenue Code 403(b) for the benefit of its eligible employees. The Plan is an elective contribution plan. Employees are eligible to enroll in the Plan once they have completed at least 1 full year of service and completion of 1,000 work hours and are also eligible for discretionary employer contributions. The School's contribution becomes fully vested after the sixth year of the employee's service. Pension expense amounted to \$218,721 and \$257,700, net of forfeitures, for the years ended June 30, 2018 and June 30, 2017, respectively, and is included in retirement in the statement of functional expenses.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

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NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2018

**7. RISK MANAGEMENT**

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The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks.

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursements. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

**8. COMMITMENTS**

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The School leases office equipment and copiers under non-cancelable operating leases which will expire at various times during the next five years. The leasing expense for the years ended June 30, 2018 and 2017 was \$35,366 and \$33,871, respectively, which is included in the accompanying statement of functional expenses under office expense. Future minimum lease payments are as follows:

<u>June 30,</u>	
2019	\$ 14,823
2020	12,469
2021	4,341
2022	2,731
2023	<u>683</u>
	<b><u>\$ 35,047</u></b>

**9. CONCENTRATIONS**

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Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation ("FDIC") insured limit of \$250,000.

The School received approximately 92% and 93% of its total revenue from per pupil funding from the NYCDOE during the years ended June 30, 2018 and 2017, respectively.

The School's grants receivable consist of three major grantors accounting for approximately 86% at June 30, 2018 and three major grantors accounting for approximately 87% at June 30, 2017.

The School's payables consist of three major vendors accounting for approximately 43% at June 30, 2018 and two major vendors accounting for approximately 31% at June 30, 2017.



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**

To the Board of Trustees  
New Visions Charter High School for the Humanities II

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of New Visions Charter High School for the Humanities II (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 15, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and is described in the accompanying schedule of findings and responses as Finding 2018-01.

The School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

We noted certain matters that we reported to management of the School in a separate letter dated October 15, 2018.

An Independent Member of Baker Tilly International

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MBAF CPAs, LLC

New York, NY  
October 15, 2018

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

**SCHEDULE OF FINDINGS AND RESPONSES  
JUNE 30, 2018**

**SECTION I – SUMMARY OF AUDITOR’S RESULTS**

Financial Statements

Type of auditor’s report issued:

Unqualified

Internal control over financial reporting:

Material weakness (es) identified?

yes \_\_\_\_\_

no ✓

Significant deficiency (ies) identified that are not  
considered to be material weaknesses?

yes \_\_\_\_\_

no ✓

Noncompliance material to financial statements noted?

yes ✓

no \_\_\_\_\_

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II

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### SCHEDULE OF FINDINGS AND RESPONSES JUNE 30, 2018

#### SECTION II – COMPLIANCE FINDING

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**Finding: 2018-01**

Criteria and condition: The School is required to be in compliance with the New York State Education Department (“NYSED”) requirements. The teacher certification exemption allows Charter Schools to have up to 15 uncertified teachers. The School had 17 teachers that were uncertified.

Context: NYSED requires the School to have no more than 15 uncertified teachers, with the provision that five of these teachers be teaching math, science, computer science, technology, or career and technical education, with the remaining ten teachers not restricted.

Cause: Inadequate management oversight of NYSED requirements.

Effect: The School can be under additional scrutiny from the New York City Department of Education for not being in compliance with the NYSED requiring teachers to be qualified through certification.

Recommendation: We recommend the School review its hiring and recruitment procedures and staff retention policies in order to be in compliance with the NYSED teacher qualification requirements.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II

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CORRECTIVE ACTION PLAN  
JUNE 30, 2018

### IEWS OF RESPONSIBLE OFFICIALS AND PLANNED CORRECTIVE ACTION:

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**Finding: 2018-01**

We recognize and agree with the finding regarding the noncompliance with teacher certification requirements during fiscal year 2018. New Visions for Public Schools ("New Visions"), which manages the School, consistently monitors the numbers of uncertified teachers at each New Visions charter school. The number of uncertified teachers is impacted by two factors: 1) the hiring and termination of uncertified teachers, and 2) change in certification status for current teachers. It is often this second factor that causes a school to exceed the 15 teacher limit. When this happens, New Visions will reach out to the teacher whose certification has lapsed in TEACH (the system of record), to encourage them to renew and/or update their status. In an effort to encourage teachers to remain, or become, certified, New Visions has negotiated a pay differential with the UFT in which uncertified teachers are paid less than certified teachers. Additionally, beginning in fiscal year 2019, New Visions' Charter Residency Program Director will create a program to help support certification for uncertified teachers within New Visions' charter network.



## Annual Financial Statement Audit Report

for NYCDoE Authorized Charter Schools

<b>School Name:</b>	<b>New Visions Charter High School for the Humanities II</b>
Date (Report is due Nov. 1):	November 1, 2018
School Fiscal Contact Name:	Cynthia Rietscha
School Fiscal Contact Email:	<a href="mailto:crietscha@newvisions.org">crietscha@newvisions.org</a>
School Fiscal Contact Phone:	646-486-6307
School Audit Firm Name:	MBAF
School Audit Contact Name:	Marc Taub
School Audit Contact Email:	<a href="mailto:mtaub@mbafcpa.com">mtaub@mbafcpa.com</a>
School Audit Contact Phone:	212-576-1400
Audit Period:	2017-18
Prior Year:	2016-17

**The following items are required to be included:**

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	N/A
Form 990	Filing date was extended.
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

**New Visions Charter High School for the Humanities II**  
**Statement of Financial Position**  
**as of June 30**

	<u>2018</u>	<u>2017</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 4,732,467	\$ 3,447,162
Grants and contracts receivable	462,222	440,107
Accounts receivables	-	-
Prepaid Expenses	5,774	-
Contributions and other receivables	-	-
Other current assets	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>5,200,463</b>	<b>3,887,269</b>
<b><u>NON-CURRENT ASSETS</u></b>		
Property, Building and Equipment, net	\$ 4,538	\$ 35,085
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	-	-
<b>TOTAL NON-CURRENT</b>	<b>4,538</b>	<b>35,085</b>
<b>TOTAL ASSETS</b>	<b><u>5,205,001</u></b>	<b><u>3,922,354</u></b>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ 110,741	\$ 144,505
Accrued payroll, payroll taxes and benefits	240,674	172,018
Current Portion of Loan Payable	-	-
Due to Related Parties	184,073	159,111
Refundable Advances	-	-
Deferred Revenue	24,897	64,194
Other Current Liabilities	-	-
<b>TOTAL CURRENT</b>	<b>560,385</b>	<b>539,828</b>
<b><u>LONG-TERM LIABILITIES</u></b>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
<b>TOTAL LONG-TERM</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b><u>560,385</u></b>	<b><u>539,828</u></b>

**NET ASSETS**

Unrestricted	\$ 4,644,616	\$ 3,382,526
Temporarily restricted	-	-
Permanently restricted	-	-
<b>TOTAL NET ASSETS</b>	<u>4,644,616</u>	<u>3,382,526</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>5,205,001</u></u>	<u><u>3,922,354</u></u>

**New Visions Charter High School for the Humanities II**  
**Statement of Activities**  
**as of June 30**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 7,025,909	\$ -	\$ 7,025,909	\$ 6,693,079
State and Local Per Pupil Revenue - SPED	1,370,782	-	1,370,782	1,400,283
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	469,626	-	469,626	415,326
State and City Grants	201,030	-	201,030	197,145
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
<b>TOTAL OPERATING REVENUE</b>	<b>9,067,347</b>	<b>-</b>	<b>9,067,347</b>	<b>8,705,833</b>
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 5,067,693	\$ -	\$ 5,067,693	\$ 4,364,107
Special Education	1,972,612	-	1,972,612	2,068,470
Other Programs	-	-	-	-
Total Program Services	7,040,305	-	7,040,305	6,432,577
Management and general	796,830	-	796,830	835,601
Fundraising	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>7,837,135</b>	<b>-</b>	<b>7,837,135</b>	<b>7,268,178</b>
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	<b>1,230,212</b>	<b>-</b>	<b>1,230,212</b>	<b>1,437,655</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ 6,749	\$ -	\$ 6,749	\$ 212
Contributions and Grants	25,129	-	25,129	18,258
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>31,878</b>	<b>-</b>	<b>31,878</b>	<b>18,470</b>
<b>Net Assets Released from Restrictions / Loss on Disposal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CHANGE IN NET ASSETS</b>	<b>1,262,090</b>	<b>-</b>	<b>1,262,090</b>	<b>1,456,125</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 3,382,526</b>	<b>\$ -</b>	<b>\$ 3,382,526</b>	<b>\$ 1,926,401</b>
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**NET ASSETS - END OF YEAR**

\$ 4,644,616    \$ -    \$ 4,644,616    \$ 3,382,526

**New Visions Charter High School for the Humanities II  
Statement of Cash Flows**

**as of June 30**

	<u>2018</u>	<u>2017</u>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 1,262,090	\$ 1,456,125
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	30,547	53,228
Grants Receivable	(22,115)	(149,229)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(5,774)	14,384
Accounts Payable	(33,764)	27,586
Accrued Expenses	-	-
Accrued Liabilities	68,656	18,917
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	(39,297)	36,466
Interest payments	-	-
Due from related entities	-	-
Due to related entities	24,962	29,736
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 1,285,305</b>	<b>\$ 1,487,213</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Purchase of equipment	-	(7,889)
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ (7,889)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ 1,285,305</b>	<b>\$ 1,479,324</b>
Cash at beginning of year	3,447,162	1,967,838
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 4,732,467</b>	<b>\$ 3,447,162</b>

**New Visions Charter High School for the Humanities II  
Statement of Functional Expenses  
as of June 30**

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management and General	Total
		Education	Education	Education		-	-	
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	19.00	667,649	149,233	-	816,882	-	593,330	593,330
Instructional Personnel	51.00	2,231,879	1,132,808	-	3,364,687	-	-	-
Non-Instructional Personnel	-	-	-	-	-	-	-	-
Total Salaries and Staff	70.00	2,899,528	1,282,041	-	4,181,569	-	593,330	593,330
Fringe Benefits & Payroll Taxes		495,343	225,034	-	720,377	-	108,096	108,096
Retirement		132,817	58,726	-	191,543	-	27,178	27,178
Management Company Fees		560,476	148,157	-	708,633	-	16,755	16,755
Legal Service		3,268	864	-	4,132	-	98	98
Accounting / Audit Services		-	-	-	-	-	23,269	23,269
Other Purchased / Professional / Consulting Services		223,604	64,712	-	288,316	-	1,700	1,700
Building and Land Rent / Lease		-	-	-	-	-	-	-
Repairs & Maintenance		7,758	1,811	-	9,569	-	130	130
Insurance		39,674	9,960	-	49,634	-	961	961
Utilities		37,082	10,655	-	47,737	-	3,729	3,729
Supplies / Materials		69,881	14,923	-	84,804	-	-	-
Equipment / Furnishings		17,759	3,830	-	21,589	-	577	577
Staff Development		23,689	26,694	-	50,383	-	5,457	5,457
Marketing / Recruitment		5,897	1,193	-	7,090	-	73	73
Technology		155,614	35,954	-	191,568	-	2,814	2,814
Food Service		56,543	13,003	-	69,546	-	4,184	4,184
Student Services		222,066	46,280	-	268,346	-	-	-
Office Expense		88,760	21,487	-	110,247	-	7,684	7,684
Depreciation		23,602	6,239	-	29,841	-	706	706
OTHER		4,332	1,049	-	5,381	-	89	89
<b>Total Expenses</b>		<b>\$ 5,067,693</b>	<b>\$ 1,972,612</b>	<b>\$ -</b>	<b>\$ 7,040,305</b>	<b>\$ -</b>	<b>\$ 796,830</b>	<b>\$ 796,830</b>

	2017
<b>Total</b>	
\$	\$
1,410,212	1,406,121
3,364,687	2,959,395
-	-
4,774,899	4,365,516
828,473	768,733
218,721	257,700
725,388	696,468
4,230	24,203
23,269	20,028
290,016	261,957
-	-
9,699	15,400
50,595	47,065
51,466	73,849
84,804	72,852
22,166	13,760
55,840	53,834
7,163	8,796
194,382	177,785
73,730	59,349
268,346	192,037
117,931	99,536
30,547	53,229
5,470	6,082
<u>\$ 7,837,135</u>	<u>\$ 7,268,178</u>



# Entry 5c Additional Financial Docs

Created: 10/26/2018 • Last updated: 10/31/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed-cso-reports.fluidreview.com/resp/20088167/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

<https://nysed-cso-reports.fluidreview.com/resp/20088167/FINDqRIBTE/>

**Explanation for not uploading the Form 990.** Extension granted

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** N/A

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** N/A

## 5. Evidence of Required Escrow Account

(No response)

**Explanation for not uploading the Escrow evidence.** N/A

## 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** N/A

**MBAF CPAs, LLC**  
440 Park Avenue South, 3<sup>rd</sup> Floor  
New York, NY 10016

This representation letter is provided in connection with your audit of the financial statements of New Visions Charter High School for the Humanities II (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter as signed below:

#### **Financial Statements**

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated May 7, 2018, for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- We have complied with all contractual agreements, grants, and donor restrictions.
- We have accurately presented the School's position regarding taxation and tax-exempt status.
- The bases used for allocation of functional expenses are reasonable and appropriate.
- We have included in the financial statements all assets and liabilities under the School's control.
- We have designed, implemented, and maintained adequate internal controls over the receipt and recording of contributions.
- Reclassifications between net asset classes are proper.

## **Information Provided**

- **We have provided you with:**
  - **Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;**
  - **Additional information that you have requested from us for the purpose of the audit; and**
  - **Unrestricted access to persons within the School from whom you determined it necessary to obtain audit evidence.**
- **All transactions have been recorded in the accounting records and are reflected in the financial statements.**
- **We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.**
- **We have no knowledge of any fraud or suspected fraud that affects the School and involves:**
  - **Management;**
  - **Employees who have significant roles in internal control; or**
  - **Others when the fraud could have a material effect on the financial statements.**
- **We have no knowledge of any allegations of fraud, or suspected fraud, affecting the School's financial statements communicated by employees, former employees, analysts, regulators, or others.**
- **We have no knowledge of any noncompliance or suspected noncompliance with laws, regulations, contracts, and grant agreements whose effects should be considered when preparing financial statements.**
- **We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.**
- **We are aware and are in compliance with the Federal Funding Accountability and Transparency Act reporting requirements and reporting timeline for awards that fall within the tiered reporting requirements.**
- **There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.**
- **The School has entered into a verbal agreement (the "Agreement") with the NYCDOE for dedicated and shared space. The fair value of the rent has not been included in the accompanying financial statements as the premises are temporary in nature, the Agreement is non-binding, is excess shared space whereby a fair value cannot be determined, and is industry practice.**
- **We have disclosed to you the identity of the School's related parties and all the related party relationships and transactions of which we are aware.**
- **The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.**
- **There are no:**
  - **Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.**
  - **Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with FASB Accounting Standards Codification (ASC) 450, Contingencies.**
  - **Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by ASC-450.**
- **We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.**
- **New Visions Charter High School for the Humanities II is an exempt organization under Section 501 (c) (3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the School's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.**
- **The School pays a management fee of 8% of total public revenue to New Visions Public Schools ("NVPS"). Total management fees for the fiscal year ended June 30, 2018 was \$725,388. The total amount owed to NVPS at June 30, 2018 was \$181,057.**

**Information Provided (Continued)**

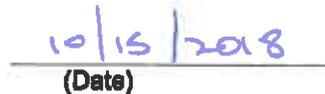
- We acknowledge our responsibility for presenting the financial statements in accordance with U.S. GAAP, and we believe the financial statements, including its form and content, is fairly presented in accordance with U.S. GAAP. The methods of measurement and presentation of the financial statements have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- We have identified for you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- We acknowledge the finding cited in Section II and assert that there is adequate management oversight of the NYSED requirements on teacher certification exemption, as evidenced by the planned corrective action.
- We have approved a draft of the financial statements.
- We acknowledge the communication to the board of trustees which includes your recommendations.
- We are aware that Marc Taub is the engagement partner and is responsible for supervising the engagement and signing the report.

Very truly yours,  
New Visions Charter High School for the Humanities II

  
Treasurer

  
(Date)

  
COO

  
(Date)

# EXTENSION FILING INSTRUCTIONS

FORM 8868 FOR FORM 990

FOR THE YEAR ENDING

JUNE 30, 2018

<b>Prepared for</b>	NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II 455 SOUTHERN BLVD. BRONX, NY 10455
<b>Prepared by</b>	MBAF CPAS, LLC 440 PARK AVE. SOUTH NEW YORK, NY 10016
<b>Amount due</b>	NOT APPLICABLE
<b>Make check payable to</b>	NOT APPLICABLE
<b>Mail extension and check (if applicable) to</b>	NOT APPLICABLE
<b>Extension must be mailed on or before</b>	NOT APPLICABLE
<b>Special Instructions</b>	THE EXTENSION FOR FORM 990 HAS QUALIFIED FOR ELECTRONIC FILING. FORM 8868 EXTENDS THE DUE DATE OF THE ORGANIZATION'S FORM 990 RETURN UNTIL MAY 15, 2019. THE EXTENSION HAS BEEN TRANSMITTED ELECTRONICALLY TO THE IRS AND NO FURTHER ACTION IS REQUIRED.

# Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury  
Internal Revenue Service

▶ **File a separate application for each return.**

▶ **Information about Form 8868 and its instructions is at [www.irs.gov/form8868](http://www.irs.gov/form8868) .**

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/efile](http://www.irs.gov/efile), click on Charities & Non-Profits, and click on e-file for Charities and Non-Profits.

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

		Enter filer's identifying number
File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. <b>NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II</b>	Employer identification number (EIN) or  <b>45-4667733</b>
	Number, street, and room or suite no. If a P.O. box, see instructions. <b>455 SOUTHERN BLVD.</b>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>BRONX, NY 10455</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**CYNTHIA RIETSCHA**

• The books are in the care of ▶ **205 EAST 42ND ST., 4TH FL - NEW YORK, NY 10017**  
Telephone No. ▶ **212-645-5110** Fax No. ▶ \_\_\_\_\_

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box . If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension is for.

**1** I request an automatic 6-month extension of time until **MAY 15, 2019**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶  calendar year \_\_\_\_\_ or  
▶  tax year beginning **JUL 1, 2017**, and ending **JUN 30, 2018**.

**2** If the tax year entered in line 1 is for less than 12 months, check reason:  Initial return  Final return  
 Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$	0.
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$	0.
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$	0.

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.



# Entry 5d Financial Services Contact Information

Last updated: 10/26/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## NEW VISIONS CHS FOR HUMANITIES II (REGENTS)Section Heading

### 1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Cynthia Rietsche	<a href="mailto:crietscha@newvisions.org">crietscha@newvisions.org</a>	646-486-6307

### 2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Marc Taub	<a href="mailto:mtaub@mbafcpa.com">mtaub@mbafcpa.com</a>	212-576-1400	7

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2018-19 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**New Visions Charter High School for the Humanities II**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2018 to June 30, 2019**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,713,074	1,504,936	-	-	-	9,218,010
Total Expenses	5,330,156	2,662,755	-	-	947,026	8,939,936
Net Income	2,382,918	(1,157,819)	-	-	(947,026)	278,074
Actual Student Enrollment	485	97				-
Total Paid Student Enrollment	485	97				485

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$15,307.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

7,423,895	1,401,915	-	-	-	8,825,810
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
7,423,895	1,401,915	-	-	-	8,825,810

Special Education Revenue

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Stimulus

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM STATE SOURCES**

7,423,895	1,401,915	-	-	-	8,825,810
-----------	-----------	---	---	---	-----------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

-	103,021	-	-	-	103,021
---	---------	---	---	---	---------

Title I

242,598	-	-	-	-	242,598
---------	---	---	---	---	---------

Title Funding - Other

8,250	-	-	-	-	8,250
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School Food Service (Free Lunch)

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM FEDERAL SOURCES**

250,848	103,021	-	-	-	353,869
---------	---------	---	---	---	---------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

-	-	-	-	-	-
---	---	---	---	---	---

Erate Reimbursement

-	-	-	-	-	-
---	---	---	---	---	---

Interest Income, Earnings on Investments,

-	-	-	-	-	-
---	---	---	---	---	---

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

38,331	-	-	-	-	38,331
--------	---	---	---	---	--------

Other Local Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

38,331	-	-	-	-	38,331
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**TOTAL REVENUE**

7,713,074	1,504,936	-	-	-	9,218,010
-----------	-----------	---	---	---	-----------

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

1.00

88,940.50	32,342.00	-	-	40,428	161,710
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Instructional Management

5.00

437,613.60	109,403.40	-	-	-	547,017
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Deans, Directors & Coordinators

7.00

290,536.80	72,634.20	-	-	-	363,171
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**New Visions Charter High School for the Humanities II**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2018 to June 30, 2019**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,713,074	1,504,936	-	-	-	9,218,010
Total Expenses	5,330,156	2,662,755	-	-	947,026	8,939,936
Net Income	2,382,918	(1,157,819)	-	-	(947,026)	278,074
Actual Student Enrollment	485	97				-
Total Paid Student Enrollment	485	97				485

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	2.00	-	-	-	171,160	171,160
Administrative Staff	6.00	-	-	-	321,154	321,154
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>21</b>	<b>817,091</b>	<b>214,380</b>	<b>-</b>	<b>532,742</b>	<b>1,564,212</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	23.00	1,255,025	313,756.20	-	-	1,568,781
Teachers - SPED	10.00	-	738,235	-	-	738,235
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-
Specialty Teachers	10.00	579,920	144,980.00	-	-	724,900
Aides	-	-	-	-	-	-
Therapists & Counselors	6.00	346,559	86,639.80	-	-	433,199
Other	-	-	-	-	-	-
<b>TOTAL INSTRUCTIONAL</b>	<b>49</b>	<b>2,181,504</b>	<b>1,283,611</b>	<b>-</b>	<b>-</b>	<b>3,465,115</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>70</b>	<b>2,998,595</b>	<b>1,497,991</b>	<b>-</b>	<b>532,742</b>	<b>5,029,327</b>
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes		328,346.14	164,029.97	-	58,335.19	550,711
Fringe / Employee Benefits		419,803.29	209,718.68	-	74,583.81	704,106
Retirement / Pension		209,901.64	104,859.34	-	37,329.91	352,091
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>958,052</b>	<b>478,608</b>	<b>-</b>	<b>170,249</b>	<b>1,606,908</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>3,956,647</b>	<b>1,976,599</b>	<b>-</b>	<b>702,991</b>	<b>6,636,235</b>
<b>CONTRACTED SERVICES</b>						
Accounting / Audit		13,060.17	6,524.39	-	2,320.44	21,905
Legal		2,981.09	1,489.25	-	529.66	5,000
Management Company Fee		440,282.38	219,949.30	-	78,226.43	738,458
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-
Payroll Services		12,812.74	6,400.78	-	2,276.48	21,490
Special Ed Services		-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-
Other Purchased / Professional / Consulting		141,303.80	70,590.32	-	25,105.92	237,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>610,440</b>	<b>304,954</b>	<b>-</b>	<b>108,459</b>	<b>1,023,853</b>

**SCHOOL OPERATIONS**

**New Visions Charter High School for the Humanities II**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2018 to June 30, 2019**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,713,074	1,504,936	-	-	-	9,218,010
Total Expenses	5,330,156	2,662,755	-	-	947,026	8,939,936
Net Income	2,382,918	(1,157,819)	-	-	(947,026)	278,074
Actual Student Enrollment	485	97				-
Total Paid Student Enrollment	485	97				485

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	43,392.19	21,677.18	-	-	7,709.63	72,779
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	28,928.53	14,451.65	-	-	5,139.83	48,520
Supplies & Materials other	91,512.40	45,716.32	-	-	16,259.31	153,488
Equipment / Furniture	596.22	297.85	-	-	105.93	1,000
Telephone	29,560.52	14,767.38	-	-	5,252.12	49,580
Technology	117,702.49	58,799.95	-	-	20,912.59	197,415
Student Testing & Assessment	17,357.12	8,670.99	-	-	3,083.90	29,112
Field Trips	-	-	-	-	-	-
Transportation (student)	20,867.65	10,424.73	-	-	3,707.62	35,000
Student Services - other	41,735.30	20,849.46	-	-	7,415.25	70,000
Office Expense	31,080.87	15,526.89	-	-	5,522.24	52,130
Staff Development	89,671.27	44,796.56	-	-	15,932.19	150,400
Staff Recruitment	12,222.48	6,105.91	-	-	2,171.61	20,500
Student Recruitment / Marketing	10,433.83	5,212.37	-	-	1,853.81	17,500
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	1,252.06	625.48	-	-	222.46	2,100
Fundraising	-	-	-	-	-	-
Other	125,295.33	62,593.06	-	-	22,261.64	210,150
<b>TOTAL SCHOOL OPERATIONS</b>	<b>661,608</b>	<b>330,516</b>	<b>-</b>	<b>-</b>	<b>117,550</b>	<b>1,109,674</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	32,299.55	16,135.70	-	-	5,738.77	54,174
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	4,173.53	2,084.95	-	-	741.52	7,000
Repairs & Maintenance	13,116.81	6,552.69	-	-	2,330.51	22,000
Equipment / Furniture	29,810.93	14,892.47	-	-	5,296.61	50,000
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>79,401</b>	<b>39,666</b>	<b>-</b>	<b>-</b>	<b>14,107</b>	<b>133,174</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	22060	11020	0	0	3919	37,000
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>5,330,156</b>	<b>2,662,755</b>	<b>-</b>	<b>-</b>	<b>947,026</b>	<b>8,939,936</b>
<b>NET INCOME</b>	<b>2,382,918</b>	<b>(1,157,819)</b>	<b>-</b>	<b>-</b>	<b>(947,026)</b>	<b>278,074</b>

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	485	97	485
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

**New Visions Charter High School for the Humanities II**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2018 to June 30, 2019**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Actual Student Enrollment	485	97				-
Total Paid Student Enrollment	485	97				485

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	485	97	485			
REVENUE PER PUPIL	15,903	15,515	-			
EXPENSES PER PUPIL	10,990	27,451	-			



**Assumptions**

**DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable**

Changed formula in N11. Total number of enrolled students = 485

Director of School Operations  
Business Manager, Technology Manager  
School Assistant

Social Studies, Science, Math  
Special Education

PE, Foreign Language, Theater Arts

School Counselor, Social Worker







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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>None</i>				

Signature  Date 6/18/18

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: Peter Cortilla@gmail.com

Home Telephone: 

Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

NANCY GROSSMAN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*Chairperson*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>NA</i>			

*Please write "None" if applicable. Do not leave this space blank.*

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

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<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NA				

*Nancy Grossman*  
Signature

6/18/18  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: nancygrossman1@gmail.com

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Dr. Deborah D. Jenkins

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<i>NONE</i>		

*Please write "None" if applicable. Do not leave this space blank.*

	NONE	
--	------	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	NONE			

Signature Dr. D. Bradley Date 6/18/18

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Business Telephone: [REDACTED]

Business Address: 120 DeKruif Pl Apt. 1 Bx 10475

E-mail Address: fatwcc@aol.com

Home Telephone: [REDACTED]

Home Address: [REDACTED]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Fredrick J. Levy

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>NONE</i>			

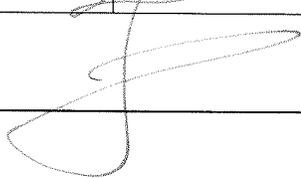
*Please write "None" if applicable. Do not leave this space blank.*

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">None</p>				

Signature



Date

6/18/18

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Business Telephone:

NA

Business Address:

NA

E-mail Address:

derfhome@msn.com

Home Telephone:

[Redacted]

Home Address:

[Redacted]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Lili Lyndon

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>	<u>None</u>	<u>None</u>	

*Please write "None" if applicable. Do not leave this space blank.*

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	

Li Lyub 7/12/18  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: [REDACTED]

Business Address: 20 E 22 St N42 10010

E-mail Address: lilylyub@yahoo.com

Home Telephone: [REDACTED]

Home Address: [REDACTED]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Stacy J. Martin

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*

*Please write "None" if applicable. Do not leave this space blank.*

**None**

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>None</b></p>				

*Stacy J. Mark*  
Signature

7-12-2018  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: [Redacted]

Business Address: 5 Penn Plaza, New York, NY

E-mail Address: Smartin@wallacefoundation.org

Home Telephone: [Redacted]

Home Address: [Redacted]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Michael D. Nathan

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<i>None</i>		

*Please write "None" if applicable. Do not leave this space blank.*

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
		<i>None</i>		

*[Handwritten Signature]*

Signature

*6/18/18*

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: MAD5 FAMILY @ G.MAIL. COM

Home Telephone: [REDACTED]

Home Address: [REDACTED]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

MUSA ALI SHAMA

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Secretary*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. *Superintendent of charter schools, August 15, 2017*

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Selina Urbina

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

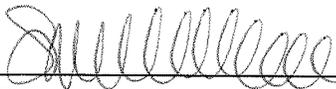
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>			

*Please write "None" if applicable. Do not leave this space blank.*

None			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

Signature  Date 6/18/2018

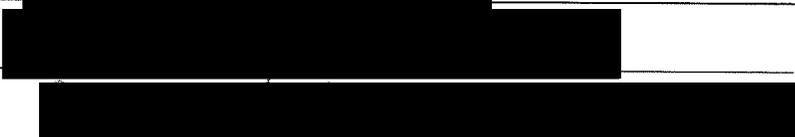
*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: 

Business Address: 730 Third Ave, NY, NY 10017

E-mail Address: selina.urbina@gmail.com

Home Telephone: 

Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Edna R. Vega

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  - Chairperson/President
  - Director
2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ **Yes** \_\_\_ **X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ **Yes** \_\_\_ **X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*

None			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

Edna R. Vega 28 June 2018  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** N/A

**Business Address:** N/A

**E-mail Address:** eveganycboe@aol.com

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

JINDRICH ZITEK

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES II**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Member*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

*Please write "None" if applicable. Do not leave this space blank.*





# Entry 8 BOT Table

Created: 07/23/2018 • Last updated: 07/26/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Peter Cantillo <a href="mailto:petercantillo@gmail.com">petercantillo@gmail.com</a>	Trustee/Member	N/A	Yes	1	02/22/2016	12/31/2019	12
2	Nancy Grossman <a href="mailto:nancygrossman1@gmail.com">nancygrossman1@gmail.com</a>	Chair	N/A	Yes	3	01/01/2017	12/31/2019	12
3	Deborah Jenkins <a href="mailto:fatwcc@aol.com">fatwcc@aol.com</a>	Trustee/Member	N/A	Yes	1	04/04/2018	12/31/2021	5 or less
4	Fredrick Levy <a href="mailto:derfhome@msn.com">derfhome@msn.com</a>	Trustee/Member	N/A	Yes	1	12/19/2016	12/31/2019	11
5	Carol "Lili" Lynton <a href="mailto:lililynton@yahoo.com">lililynton@yahoo.com</a>	Trustee/Member	N/A	Yes	1	01/11/2016	12/31/2019	9
6	Stacy Martin <a href="mailto:smartin@wallacefoundation.org">smartin@wallacefoundation.org</a>	Treasurer	N/A	Yes	1	04/11/2016	12/31/2019	10
	Michael							

7	Nathan <a href="mailto:mnathan@stblaw.com">mnathan@stblaw.com</a>	Trustee/Member	N/A	Yes	1	04/24/2017	12/31/2020	11
8	Musa Ali Shama <a href="mailto:mashama@newvisions.org">mashama@newvisions.org</a>	Secretary	N/A	Yes	1	04/03/2018	12/31/2021	5 or less
9	Selina Urbina <a href="mailto:selina.urbina@gmail.com">selina.urbina@gmail.com</a>	Trustee/Member	N/A	Yes	1	07/13/2015	12/31/2018	9

**1a. Are there more than 9 members of the Board of Trustees?** Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
10	Edna Vega <a href="mailto:eveganycboe@aol.com">eveganycboe@aol.com</a>	Trustee/Member	N/A	Yes	2	01/01/2017	12/31/2019	10
11	Jindra Zitek <a href="mailto:jindra.zitek@gmail.com">jindra.zitek@gmail.com</a>	Trustee/Member	N/A	Yes	1	10/19/2015	12/31/2018	11
12								
13								
14								
15								

<b>1c. Are there more than 15 members of the Board of Trustees?</b>	No
<b>2. Total number of members on June 30, 2018</b>	11
<b>3. Total number of members joining the Board during the 2017-18 school year</b>	2
<b>4. Total number of members departing the Board during the 2017-18 school year</b>	0
<b>5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes</b>	11
<b>6. Number of Board meetings conducted during the 2017-18 School Year</b>	12
<b>7. Number of Board meetings scheduled for the coming 2018-19 school year</b>	12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/24/2018

## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

### **NEW VISIONS CHS FOR HUMANITIES II (REGENTS)**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?**

Yes

the charter school's website.

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.**

<https://www.newvisions.org/pages/ams-ii-hum-ii-board-of-trustees-calendar>



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/18/2018

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

### NEW VISIONS CHS FOR HUMANITIES II (REGENTS)Section Heading

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<p>HUM II conducted extensive outreach to Community School District (CSD) 7 and the surrounding districts to inform families and community members about the school. Our recruitment process began in September by making the application available for families to apply. This allowed us extensive time to build relationships with the interested families prior to the lottery in April. Our comprehensive recruitment plan included: participating in the citywide and borough-wide high school fairs hosted by the Department of Education (September, October &amp; March), conducting middle school outreach, direct mailing campaigns to over 21,000 eighth graders residing in the Bronx, bus shelter advertisements, hosting of open houses and participation in local community events, such as fairs and presentations at local networks of community-based organizations and social service networks.</p> <p>HUM II built relationships and conducted outreach to middle schools and key community-based organizations located in CSD 7 and surrounding districts. Engagement included meetings with middle school staff (e.g. guidance counselors and parent coordinators) and attending</p>	<p>To meet recruitment targets in the following school year, HUM II will continue to execute effective recruitment strategies from the previous recruitment season. This will include continued participation in the citywide and borough-wide high school fairs hosted by the Department of Education (September, October &amp; March), conducting middle school outreach, direct mailing campaigns to eighth graders residing in the Bronx, local advertisements, hosting of open houses and participation in local community events, such as fairs and presentations at local networks of community-based organizations and social service networks.</p> <p>Additionally, HUM II has found that open houses are an effective strategy for families to learn more about the school and what we have to offer, to that end, HUM II will</p>

recruitment sessions, fairs, and PTA meetings where we introduced HUM II to students and families, like the high school fair hosted at MS 118.

HUM II also hosted information sessions and open houses to further inform families and the community about the school and the admissions process. All information sessions and open houses included the dissemination of recruitment materials and enrollment applications, a question and answer period, a school tour, and individual consultation with families who were interested. These were held at the school and were publicized widely through the dissemination of flyers and postcards to families as well as the school's web page [www.newvisions.org/HUMII](http://www.newvisions.org/HUMII) which is hosted on the main network site.

continue to hold various open house dates with access to bilingual staff for those families seeking information in other languages. These are typically held at the school and are publicized widely through the dissemination of flyers and postcards to families as well as the school's web page [www.newvisions.org/HUMII](http://www.newvisions.org/HUMII) which is hosted on the main network site.

In addition to the recruitment strategies outlined above, HUM II conducted targeted outreach to middle schools with high numbers of ELL students. HUM II also benefited from New Visions' extensive database of over 500 partner organizations that supports families throughout the Bronx and NYC, including organizations that provide social services to high-need families such as those in the foster care and shelter systems. We connected with them via mailings and emails to promote HUM II's application and recruitment process. Additionally, New Visions promoted the network with a citywide bus advertisement campaign to drive families to the website, which was available in dozens of languages via the Google Translate plug-in.

HUM II continued to use the brochure *Serving our Students: English Language Learners (ELLs) and students with Individualized Education Plans (IEP) or Section 504 Plans* which outlines support services in place for students. This brochure outlines the New Visions network guiding principles for supporting our students by putting in place services such as bilingual electives, integrated co-teaching model (ICT) and special education teacher support services (SETSS). This brochure has been translated into Spanish, French, and Haitian Creole to facilitate accessibility for families. HUM II

In addition to the strategies outlined above, HUM II will continue to connect with key middle schools in the district and surrounding districts, especially with those who have a high ELL population. We will continue to connect with key staff at middle schools who typically help parents make high school choices. Additionally we will continue to translate outreach materials to Spanish. Most importantly, our application will again be available in nine languages (English, Spanish, Arabic, Urdu, Russian, Korean, Haitian Creole, French and Chinese) through the NYC Charter Center's Common Application to ensure that

English  
Language  
Learners

found the brochure particularly useful during outreach events such as citywide and borough high school fairs as it promoted conversation between school staff and prospective families of high need students.

Families had the option of applying using the NYC Charter Center’s Common Application, which is a paid service to ensure that families who might not speak English or Spanish have access to our application. This common application is available in Spanish, French, Haitian-Creole, Russian, Urdu, Arabic, Bengali, Korean, Chinese, and English. The NYC Charter Center’s Common Application is accessible via the NYC DOE’s website and the NYC Charter Center Website <http://www.nyccharterschools.org/>. Further, the application was made available at the school and community outreach events and interested families were able to apply directly at the school or call the New Visions main network office to apply over the phone.

non-English speaking families have access to apply to our school. Our webpage will continue to be available in dozen of languages.

Students with Disabilities

In addition to the recruitment strategies outlined above, we conducted targeted outreach to middle schools with high numbers of students with disabilities and key organizations that support students with disabilities like INCLUDEnyc.

As mentioned above, HUM II continued to use the brochure Serving our Students: English Language Learners (ELLs) and students with Individualized Education Plans (IEP) or Section 504 Plans which outlines support services in place for students. HUM II found the brochure particularly useful during outreach events such as citywide and borough high school fairs as it promoted conversation between school staff and prospective families of high need students.

In addition to the strategies mentioned above, HUM II will continue to use New Visions’ family-friendly and accessible brochure regarding support services in place for HUM II students: Serving our Students: English Language Learners (ELLs) and students with Individualized Education Plans (IEP) or Section 504 plans. HUM II will continue to encourage special education teachers to attend outreach events to help explain our model for supporting students with disabilities to families. This will allow for families to make informed decisions when applying to HUM II and feel supported throughout the application process.

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
	We are committed to attracting and retaining at-risk students including economically disadvantaged, English Language Learners and students with disabilities by offering a high-quality educational program; hiring and training highly qualified teachers, and	

<p>Economically Disadvantaged</p>	<p>communicating regularly with families. HUM II employs multiple strategies and designs specific programmatic elements to ensure the success of targeted students. Part of our overall strategy is to ensure that all students, whether or not they have special needs, feel supported and thrive academically.</p> <p>We utilize the Response to Intervention (RtI) framework which is a multi-tiered approach used to efficiently differentiate instruction for all students. The model relies on student literacy assessment data to determine the intensity of the research-based interventions needed to accelerate student literacy gains. We utilize the Wilson Language intervention program, Wilson Just Words, and small reading group instruction using Read 180 to provide tiered literacy intervention classes for students depending on their individual learning needs. This tiered approach is inclusive and based on student need, including general education students, students with disabilities, ELLs, and economically disadvantaged students.</p>	<p>During the 2018-19 school year we plan to continue to utilize strategies used previously. In addition, we plan to put students and families that are eligible for FRPL in contact with services (e.g., mental health, employment, social services) within and outside the school that can serve as valuable resources to meet their needs.</p>
<p>English Language Learners</p>	<p>As a commitment to retaining English Language Learners we work with families from the initial meeting at enrollment to ensure that families feel supported and comfortable and are aware of the services available to their students.</p> <p>We provide ELLs with opportunities and academic supports to meet the same educational goals as our general student population. School leaders are attentive to programming and assessment for these students by appropriately leveling ESL courses according to students' language proficiency levels (as determined by NYSESLAT scores, the statewide English proficiency assessment). English Language Learners benefit from network-based support in instruction, compliance and advocating for family involvement, which is not always the case at the high school level.</p> <p>HUM II had two lead teachers for ELL students, one for instruction and the other for compliance. Our AP that supports ELL students and our two ELL lead teachers</p>	<p>During the 2018-19 school year we plan to continue to utilize strategies used previously. In addition, HUM II is expanding Spanish instruction to create the opportunity for students to earn the biliteracy seal. This will be a cornerstone part of our recruitment campaigns to target specific student groups.</p> <p>Throughout the next year we plan to focus on highlighting students that have benefited greatly from our literacy and math intervention instruction. This will be in effort to showcase a multitude of students from different backgrounds grounded in their success at HUM II.</p>

review academic progress and NYSESLAT results to make adjustments to the supports for ELL students, which may include professional development in scaffolding content for ELLs.

As a commitment to retaining students with disabilities, at the time of enrollment, our staff meet with the family of any student with a disability to review the student's IEP and to make sure that a family understands the supports that the school provides.

HUM II uses an integrated co-teaching (ICT) model to provide targeted supports for students with disabilities in all core content areas (ELA, math, science, and social studies). We ensure that all students have access to our curriculum through proper implementation of students' special education accommodations and modifications and through utilizing a myriad of differentiation strategies and invoking the principles of universal design.

HUM II has a special education coordinator and employs certified special education teachers to coordinate special education services and to provide special education support services. Each trimester, the HUM II SPED coordinator hosts Lunch and Learn professional development sessions for teachers. Our coordinator maintains an "open door" policy so teachers may come in and get answers/guidance on specific problems and interventions, and she periodically observes students in classes to provide teachers with observation notes and possible strategies. Additionally, to continue to support students with IEPs, HUM II provides Wilson Literacy Intervention classes.

In addition, our coordinator of special education reviews students' academic progress at each progress report period and makes adjustments to the supports provided to general education teachers. Adjustments may include professional development in appropriately accommodating and modifying curriculum and pedagogy to meet the needs of students with disabilities.

During the 2018-19 school year we plan to continue to utilize strategies used previously. In addition, throughout the next year we plan to focus on highlighting students that have benefited greatly from our literacy and math intervention instruction. This will be in effort to showcase a multitude of students from different backgrounds grounded in their success at HUM II.

Further, we plan to: continue to set up meetings between our newly registered SWDs and our special education to staff to review all necessary supports and services; provide new and existing SWDs and their families with information regarding the counseling services available at HUM II including individual and group counseling opportunities; ensure that the families of our SWDs understand the academic supports offered at HUM II including after-school study hall, after-school Regents prep and Saturday Academy; partner HUM II SWDs with mentor teachers who are certified in students with disabilities and introduce their families to these teacher/mentor advocates; and conduct special needs information sessions for families and SWDs to help them better understand the supports that HUM II provides.

Student  
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# Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/26/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
37	13	15	4	42

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
6	7	1	4	4

### 3. Tell your school's story

**Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.**

The school experienced higher than average turnover when the school founder moved on two years ago. As a consequence, multiple administrators and some teachers followed in that transition.

**4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.**

**Have all employees have been cleared through the NYSED TEACH system?**

Yes

**5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?**

	Yes
--	-----

**Thank you**



# Entry 12 Uncertified Teachers

Last updated: 07/16/2018

**FTE Count of All Teachers 44  
(Certified and Uncertified) as of  
6/30/18**

**FTE Count of All Certified 31  
Teachers as of 6/30/18**

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.**

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	13
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	5
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	8
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	0

**Thank you.**





# New Visions Charter High Schools

## 2018-2019 School Calendar - Trimesters

### School Start Date

Wednesday, September 5th

### 180 Days Required by NYSED (September-June instructional days, Regents days, and PD days total 183 days)

September – June:

- 168 attendance days (167 instructional days)
- 11 Regents days (including rating days)
- 4 professional development days (September 4<sup>th</sup>, November 6<sup>th</sup>, January 28<sup>th</sup>, June 6<sup>th</sup>)
- Last day of school is June 26<sup>th</sup>

### Trimester Instructional Days

- Trimester 1: 55 instructional days
- Trimester 2: 56 instructional days
- Trimester 3: 56 instructional days (note that June 26<sup>th</sup> does not count toward instructional seat time)

### PSAT / SAT & ACT Testing Dates

PSAT: TBD

SAT: TBD

ACT: TBD

### Additional Assessment Windows

Fall Performance Series Reading: TBD

Spring Performance Series Reading: TBD

NYSESLAT: TBD

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# July 2018

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 Holiday	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

## August 2018

### New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 New Teacher Report Date: ALL SCHOOLS  New School Staff Onboarding	7 New School Staff Onboarding	8 New School Staff Onboarding	9	10	11
12	13	14	15	16 August Regents Exams  Returning Teacher Report Date: ALL SCHOOLS	17 August Regents Exams	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# September 2018

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 Labor Day – No School	4 No School for Students Professional Development Day	5 First Day of School	6	7	8
			1	2	3	
9	10 Rosh Hashanah – No School	11 Rosh Hashanah – No School	12	13	14	15
			4	5	6	
16	17	18	19 Yom Kippur – No School	20	21	22
		7	8	9	10	
23	24	25	26	27	28	29
		11	12	13	14	15
30						

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# October 2018

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 BEDS Day	4	5	6
		16	17	18	19	20
7	8 Columbus Day – No School	9	10	11	12	13
			21	22	23	24
14	15	16	17 Progress Reports (T1)	18	19	20
		25	26	27	28	29
21	22	23	24	25	26	27
		30	31	32	33	34
28	29	30	31			
		35	36	37		

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# November 2018

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					38	39
4	5	6 Election Day – No School for Students Professional Development Day	7	8	9	10
		40	41	42	43	
11	12 Veteran’s Day – No School	13	14	15	16	17
		44	45	46	47	
18	19	20	21	22 Thanksgiving – No School	23 Thanksgiving – No School	24
		48	49	50		
25	26	27	28	29	30 End of Trimester #1	1
		51	52	53	54	55

*Revised 5/10/18*

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# December 2018

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 Beginning of Trimester #2	4	5	6	7	8
	1	2	3	4	5	
9	10	11	12	13	14	15
	6	7	8	9	10	
16	17	18	19	20	21 Report Cards (T1)	22
	11	12	13	14	15	
23	24 Winter Break No School	25 Winter Break No School	26 Winter Break No School	27 Winter Break No School	28 Winter Break No School	29
30	31 Winter Break No School					

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# January 2019

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Winter Break No School	2	3	4	5
			16	17	18	
6	7	8	9	10	11	12
	19	20	21	22	23	
13	14	15	16 Progress Reports (T2)	17	18	19
	24	25	26	27	28	
20	21 Martin Luther King Jr. Day – No School	22 Regents - TBD	23 Regents - TBD	24 Regents - TBD	25 Regents Rating Day	26
27	28 No School for Students Regents Scoring (if needed) Professional Development Day	29	30	31		
		29	30	31		

*Revised 5/10/18*

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# February 2019

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					32	
3	4	5 Lunar New Year – No School	6	7	8	9
	33		34	35	36	
10	11	12	13	14	15	16
	37	38	39	40	41	
17	18 President’s Day – No School	19 Mid-Winter Break – No School	20 Mid-Winter Break – No School	21 Mid-Winter Break – No School	22 Mid-Winter Break – No School	23
24	25	26	27	28		
	42	43	44	45		

*Revised 5/10/18*

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# March 2019

## New Visions Charter High Schools

March 2019						
New Visions Charter High Schools						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					46	
3	4	5	6	7	8	9
	47	48	49	50	51	
10	11	12	13	14	15	16
	52	53	54	55	56	
17	18	19	20	21	22	23
	Beginning of Trimester #3					
	1	2	3	4	5	
24	25	26	27	28	29	30
			Report Cards (T2)			
	6	7	8	9	10	

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# April 2019

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
	11	12	13	14	15	
7	8	9	10	11	12	13
	16	17	18	19	20	
14	15	16	17	18	19	20
	21	22	23	24	Spring Break – No School	
21	22	23	24	25	26	27
	Spring Break – No School					
28	29	30				
	25	26				

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# May 2019

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
			27	28	29	
5	6	7	8	9	10	11
	30	31	32	33	34	
12	13	14	15	16	17	18
	35	36	37	38	39	
19	20	21	22	23	24	25
	40	41	42	43	44	
26	27	28	29	30	31	1
	Memorial Day – No School		45	46	47	48

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.

# June 2019

## New Visions Charter High Schools

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 Regents - TBD	4 Eid al-Fitr – No School	5	6 No School for Students Professional Development Day 49	7 50	8
9	10 51	11 52	12 53	13 54	14 55	15
16	17 56	18 Regents - TBD	19 Regents - TBD	20 Regents - TBD	21 Regents - TBD	22
23	24 Regents - TBD	25 Regents - TBD	26 Regents Rating Day Last Day of School for Students Report Cards (T3) 57	27	28 Last Day of School for Teachers	29
30						

*Revised 5/10/18*

Purple numbers in right corner indicate instructional days: 183 total (168 attendance days from September to June + 11 Regents days + 4 PD days). Note: NYSED requires 180 days per year. For credit purposes NYSED indicates 108 hours for unit (two credits) for full year=54 hours (or 3,240 minutes) = 1 credit per semester. New Visions Charter High School students earn 1 credit (3,240 minutes) per trimester.